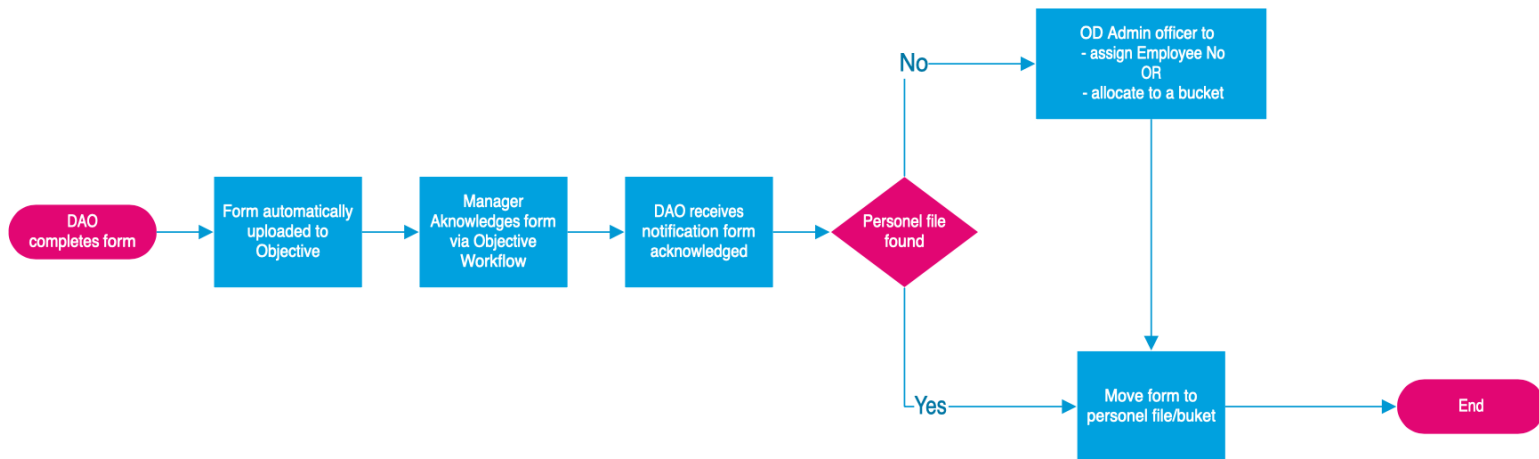


Evidence of Police Check Workflow



Detail Process

1. Designated Administrative Officer goes to <https://forms.cgd.vic.gov.au/police-check/>
2. A PDF of the form is sent to Objective.
3. Objective workflow sends an acknowledgement action to the Authorising Manager

Manager Acknowledgement



Hello James

Please acknowledge the attached Evidence of police check form so that it can be filed against the users personel file

Request Details

Applicant: James Hickmott
Completed By: james.hickmott@cgd.vic.gov.au

Item for Action

» [Evidence of Crimcheck/Police Check - James Hickmott](#)

Available Actions

Please select one of the following actions and click 'Send' on the return email. You may optionally include a comment above the dotted line in the return email:

Acknowledge

Cancel

DATE LODGED

24
SEP 2018

4. Once acknowledged the DAO receives a notification
5. The Evidence of Police Check form is automatically filed in the users Personnel File