

Application to receive payments via Electronic Funds Transfer

To ensure invoices are processed quickly, funds can be deposited directly into creditors' bank accounts. If you would like to take advantage of this system, please **clearly** fill out all details below.

OFFICE USE ONLY

Date Received: _____

COMPANY DETAILS

Company Name/Individual Name: _____

Australian Business Number (ABN): _____

Postal Address: _____

Suburb: _____

Postcode: _____

Tel No: (BH) _____

Email: _____

YOUR BANKING DETAILS

Name of account to be credited: _____

Bank Name: _____

Branch: _____

BSB Number: _____

Account Number: _____

We request that all payments from the City of Greater Dandenong be made by way of direct credit to the above bank account, and agree to accept the following terms and conditions:

As the applicant of the refund, it is your responsibility to enter all information, including bank details, correctly into the EFT form. Greater Dandenong City Council accepts no liability for any incorrect, false or misleading information entered into the EFT form. By using this form, the user agrees to waive any claims including damages arising from incorrect information provided in the EFT form which leads to payments being made to an incorrect bank account.

All payments are in Australian Dollars (AUD) to an Australian bank account. Bank State Branch (BSB) and account numbers are required. BSB numbers should always contain six digits. Please confirm with your bank to verify the correct BSB and account number in which the funds are to be refunded.

Refunds can only be refunded to the original payers.

Credit Card refunds are not available please ensure a relevant BSB and Account Number is provided on this on-line refund form.

Council is not responsible for any delay in processing of refunds by bank at which the nominated account is held. Council is not responsible for charges incurred by the nominated bank during the processing of refund payments. Applicant needs to be responsible for advising Council if their nominated account details change.

☐ I have read and accept this disclaimer (please tick)

AUTHORISATION

Signed: _____

Date: _____

Name: _____

Position: _____



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Important information about privacy

The *Privacy and Data Protection Act 2014* contains 10 Information Privacy Principles which regulate the way that the Greater Dandenong City Council handles personal information. Additional information about how Council collects, uses and discloses personal information for its key functions can be found in Council's Privacy Policy. <https://www.greaterdandenong.vic.gov.au/information-privacy>